



WebContractor's Subcontract Invoices module extends the functionality of the platform to allow subcontractors to submit invoices, in addition to Applications for Payment. Subcontractor invoices can cover a wide range of activities, but generally they cover works carried out or professional services provided, where the rates or the cost of providing the works or services have been agreed in advance.

Subcontractors can submit, manage and track their own invoices, centrally via the WebContractor platform in a completely digital end-to-end process.

Finance teams do not have to deal with emailed submissions, attachments, paper-based invoices or worry about document storage. With full invoice history, approvals and storage of all supporting documentation, provided online in the WebContractor platform.

An efficient, streamlined digital invoice process

- Move to a more efficient, fully digital invoice process less prone to errors
- Subcontractors input invoices directly into the platform, ensuring standardised, correct information is received on each submission
- Automatic notifications to the subcontractor on submission and with a formal Payment Notice once final approval has been given

Improve invoice quality and visibility

- A central, online platform to manage all subcontractor invoices
- Remove the need for manual process and document storage
- Standardise the information on invoices to reduce the likelihood of queries and payment delays
- Automatic notification sent to subcontractors to reduce the admin overhead of the finance team
- Subcontractors can upload supporting documentation with invoices and this information is stored and available on the platform for audit and review when needed

Boost subcontractor interaction and visibility

- Subcontractor can check the status of their invoices as they move from submission to final approval
- This visibility helps to reduce the number of inbound invoice related queries to the finance team

Full digital history

- WebContractor documents and tracks a digital history of each invoice and the approval process